

Shropshire and Powys Advanced Riders
Minutes of Committee meeting 20th June 2017

	Item	Minutes	Actions
1	Attendance	Bill Croxon, Ken Swinton, Helen Parker, Tina Kelly, Kevin Fletcher, David Rogers, Shelly Jennings, Mike Kinna, Simon Laithwaite, Robin Padgett, Sally McMillan, Stuart McMillan	
2	Apologises	Bob Hayes	
3	Minutes of previous meeting / matters arising	<p>Bill apologised for the lateness of the minutes being sent out, this was due to pressure of work.</p> <p>Item No 3) Bill still to complete dealing with old cameras.</p> <p>4) Ken has updated the web site re the BMF.</p> <p>5) RoSPA insurance. Employee insurance that is mentioned in the latest document is not needed by us, the documents are not clear. SaPAR is still better off with the BMF insurance. Amy has contradicted in the latest information what she has been saying previously about Associate and Pillion members.</p> <p>6) Bike4Life. Bill to collate our feedback and e-mail our views to Jo at the Midlands Air Ambulance. We have not been invited to the de-brief meeting. The risk assessment for Meole Brace was never provided for us to view as requested.</p>	

		<p>A discussion took place re SaPAR doing the parking for 2018. This was put to the vote, 11 against, 1 in favour and 1 abstention. Bill was to pass this onto the Air Ambulance. Bill said that we had obtained 19 names from Bike4Life but we need more people to staff the stand at Cosford and as a group we would still like to have a stand at Meole Brace and a stand at Cosford.</p> <p>7) All completed.</p> <p>8) Powys Ride on Days. Stuart updated the group re the idea he put to Geoff that rather than advertising dates and then cancelling them, gather a list of names and then put on a date.</p> <p>11 a) Honda Centre training days. (Stuart has spoken to Steve and they are happy for us to use the venue, he also said that IAM use them as well. Steve has since confirmed that IAM were there weekend of 1st July.)</p> <p>11 b) Stuart has informed Jon Hepburn that the BMF provider, BikeSure, will cover him for Tutoring. Stuart to contact Jon to see if he has progressed this.</p> <p>14) Ride leaders for coming months are:</p> <p>July – Paul Davies</p> <p>August – Ken Swinton</p> <p>September – Kevin Fletcher</p> <p>October – Bob Hayes.</p>	<p>Bill to contact MAA.</p> <p>Stuart to maintain contact with Geoff.</p> <p>Stuart to maintain contact (done)</p> <p>Stuart to contact.</p>
4	Chairman	<p>Bill attended the RoSPA Centenary event at Buckingham Palace and said that it was a nice day out but no good for networking. There was no talk, no greeting and it was of no benefit to SaPAR.</p>	

		<p>Bill has replied by e-mail to the organisers of the Llangollen bike event in July and said that we are not in a position to attend this year but to keep us in mind for next year. He has received a reply to this to say that they will let us know.</p> <p>Bill has received an e-mail regarding the group who have gone independent from RoSPA. Bill will contact them to find out what they had to do and what impact it has had on them.</p> <p>Bill has received an email from Amy detailing dates the meetings will take place to discuss the proposed constitution with group representatives and only one representative from each group is permitted. Bill has responded stating that he will attend the meeting on 22nd August. Yeovil have not had an invitation to attend any of these meetings and Bill said if he could find out who else will be attending the meeting on the 22nd he will see if they can hold a meeting before the RoSPA meeting.</p>	<p>Bill to deal.</p> <p>Bill to follow up.</p>
5	RoSPA documentation	<p>RoSPA's response to group comments. David said they had not answered our questions, Kevin said he felt they had tried. The name of groups is still pending and the insurance issue is still a question. A discussion followed regarding are we a full RoSPA group or an affiliated group? SaPAR was not set up by RoSPA and has not received financial support etc. It was felt that RoSPA have done a 'U' turn on some of the points due to fear of reprisal from the groups. Once the document is validated we have one month to respond and there will be a three yearly re-accreditation process conducted by RoSPA and at that point a group can be expelled with one month's notice. Kevin said that instead of 'picking the bones' out of this document should we be looking at the alternatives? The potential options identified were:</p> <p>Stay with RoSPA and sign up to the new constitution etc</p> <p>Go independent, train riders to advanced level and they can then decide which test they wish to take.</p> <p>Go to IAM.</p>	

		<p>Consider the BMF advanced training scheme.</p> <p>Fold the group.</p> <p>A discussion followed regarding standards, methods and aims of riding and compatibility of different testing regimes. Sally suggested putting one our members who has recently been re-tested forward for the IAM test at the groups expense. David felt that fewer people would join SaPAR if we were not associated with a national body to give us credibility. Simon added that people have not heard of RoSPA Advanced Drivers and Riders but everyone knows of the IAM. It was added that the IAM are a real threat as they are four years ahead of RoSPA with their re-organisation.</p> <p>David wanted to know if we go independent will our Associates get a lower mark on test? Kevin said it would be nice to get on with training people in advanced riding but have a contingency plan in place just in case.</p> <p>Stuart said all committee members to go away and consider the situation and options above, sending comments to Bill within a week.</p> <p>Once a committee decision has been made it is to be circulated to all members.</p>	<p>Bill to look at BMF option.</p> <p>Bill to liaise with independent group(s) but not the IAM as yet.</p> <p>All members to deal ASAP.</p>
6	Montford meet and greet	<p>This event went well, with seven new members obtained and 19 assessed rides completed. Kevin and Stuart said that people they had taken out on the day had wanted to join there and then but were unable to, as it had been decided that any potential new members would have to join on line rather than by completing a paper application. Stuart is aware of one person he and Sally suggested come along who had an assessed ride and wanted to join, this person has not appeared as a new member. Howard also commented on this on the day.</p>	

	<p>Paul Collier (IAM) was also very happy with the day with the exception of one of their assessed riders being knocked off his motorcycle in Crew Green.</p> <p>Thanks were expressed to Simon who arranged for the Police motorcyclist to attend on the day. Simon stated that he had thanked the Road Safety Sergeant for enabling this to happen.</p> <p>Vicki, Safer Roads Partnership, had arranged for a speed enforcement motorcycle (and operator) to attend.</p> <p>The cost to the group was £38.00 for refreshments for those who took part and it was agreed the exercise was worth doing again next year.</p> <p>Stuart said he felt we need to confirm the date earlier next year so that Tutors know to keep the date clear as Bill had to arrange for sessions to be 2 to 1 rather than 1 to 1 due to lack of Tutor numbers.</p> <p>Bill then said we wanted thanks noted to Malcom Groom for helping to staff the stand all day.</p> <p>A vote was taken and it was agreed to hold the event again next year and it was suggested that a calendar of forthcoming events be compiled and available at the AGM. The AGM is 1st October 2017.</p> <p>It was suggested that we could also hold a similar event at the Shrewsbury Honda Centre if it was required.</p> <p>Bill said he felt we should hold a meet and greet at Montford, attend Wistanstow and Forden shows, and regular tutoring sessions from Shrewsbury Honda Centre and David Jones at Newtown. Tutors to bring their own Associates and this would be a means of advertising and we could also offer assessed rides if we have the capacity on the day. Stuart said if we change the Powys Ride on Days to Saturdays we could use those dates at the Honda Centre instead.</p> <p>Any current member who wants a pre-test ride could have them on those days, but the member will be expected to pay the Tutor the £10.00 fuel contribution as normal. This cost would not fall on the group. These days could also be used for Tutors to assess each other to maintain their own riding standards and Sally said it would be good for Associates to meet other Associates.</p>	<p>Sally to put in newsletter (done)</p>
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7	Powys Ride on Days	<p>All dates so far this year have been cancelled by Powys Council due to no takers. It is felt that riders are attending the BikeSafe alternative due to the draw of Police assessors. Stuart has suggested to Geoff that he keeps a running list of any interested riders and when there are sufficient numbers Geoff and Stuart arrange a date.</p> <p>Bill said that due to these days not running we need to look at new ways of generating income for the group in addition to members joining and renewal fees. Kevin suggested approaching companies for sponsorship and putting their name on our paperwork</p>	
8	Secretary	<p>Sally asked that if she is unable to attend any committee meeting could someone volunteer to take the minutes rather than the Chairman who should be running the meeting not taking notes. This was acknowledged and agreed, Helen and Tina both said if necessary they would take them.</p>	
9	Publicity	<p>The question was raised should we chase up people who had assessed rides at Montford Bridge but who had as yet not joined the group? The reason being;</p> <p>Do they have any intention of joining the group?</p> <p>If they do not, would they give a reason to help us in the future?</p> <p>Tina is to check the list of assessed rides against those who have joined and then pass the list to Kevin who said he would make the phone calls.</p> <p>The next event we may wish to attend is considered to be the Forden Classic car and bike show (believed to be Sunday 24th Sept 2017).</p> <p>Robin said he had managed to contact the Shawbury riders and said thank you but no thank you to SaPAR attending their event as it is a race meeting and not really our client base.</p> <p>Bill stated that we need to focus on the new members we have and get them tutored. We cannot afford to pay for, or at present do we have a need, to advertise. The article we submitted was used in both the Chronical and the Shropshire Star but without the photograph. It was suggested that we need to build up a library of interesting appropriate photographs so that should he wish to submit an article he has a bank of images to select from.</p>	<p>Tina and Kevin to deal.</p> <p>Kevin to make contact.</p>

10	Training Officer	<p>No figures of people in, or waiting for training as the database had not been available when Stuart had tried to access it. But there are 13 Tutors, 11 of whom are active and to the best of Stuart's knowledge, 16 Associates being tutored, 5 not in training 2 of which are on the holding list and 3 awaiting allocation.</p> <p>Tutor training. Jon Hepburn I believe has a solution to his insurance problem (see previous comment). Bob Hall and one other are also in the pipeline, this makes it viable to run a Tutor training weekend. Stuart will contact Jon and Bob to see if they are in a position to commence shadowing.</p> <p>Bill stated that the Tutor calendar was not being used by everyone and could Tutors please remember to update it so the Senior Tutors know what is happening.</p>	<p>Stuart to deal.</p> <p>Stuart to e-mail Tutors.</p>
11	Treasurer	<p>David had prepared two documents, one for the year ending April this year and the other a forecast for year ending April 2018. The loss of the Powys income has impacted heavily on the accounts and also members claiming expenses. There is also the depreciation of our assets, cameras etc and the payment of the BMF insurance at £380.00 and another £380.00 later in the year as we joined part way through so do not have a full year for our first payment.</p> <p>David would like us to have the accounts to April 2017 approved at the July committee meeting so they can then be submitted to the external auditor.</p> <p>At present we have a cash balance of £3900.00.</p> <p>The question was raised, do we need to raise the fees to cover the BMF insurance costs?</p> <p>If members take up the BMF offers they will more than cover any raise in the membership fees. Following a discussion, the figure of £5.00 per head was mooted and it will be mentioned at the AGM, this would make the renewal fee £25.00.</p> <p>Ideas for raising funds included, 100 club, raffle at events etc.</p>	<p>All committee members.</p>

12	Membership Secretary	<p>Membership figures:</p> <p>Full – 49</p> <p>Associates – 22</p> <p>Pillion – 10</p> <p>Honorary – 5</p> <p>On Hold – 1</p> <p>12 new joiners from May to the date of the meeting and 4 leavers.</p> <p>The direct debit scheme is being taken up better with the new members taking it up more readily.</p> <p>The question was asked about how someone becomes an Honorary member? Is it anyone over the age of 70? The response was that to becoming an Honorary member is at the discretion of the committee and the person has to be over 70 years of age and must be / have been an actively engaged member of the group e.g. Committee member, Tutor or regular helper at events and have been a continuous member for at least 5 years.</p>	
13	Monthly Ride Outs	No update as Bob not present, see previous comment for ride leaders.	
14	Social media	<p>The web site is still working. The web host has informed us they may have some periods of service outage over the next few weeks but these should be brief.</p> <p>The database is nearly there, it works for Tina and David but not for Stuart.</p> <p>Glyn stated that Facebook is there but he is the only one who puts anything on there. He needs people to submit items to him to keep it interesting.</p>	
15	Clothing	Mike said he is still waiting to see what logo we are going to use. Mike has had a round made up, at his own expense, which he will bring to the next meeting.	Mike to model!

		<p>Mike said he will take the clothing forward when he knows about the logo and all items will be ordered on an individual basis, he will not be holding stock.</p> <p>Mike stated that he still has some very old tee shirts to shift which it is believed are from the original Bike4Life event held at Shrewsbury Town football ground.</p>	
16	AOB	<p>Shelly asked what sort of Christmas function do we want this year? The general consensus was for a quiet meal with no loud disco. All persons attending this year will pay the full amount, no subsidy.</p> <p>Bill stated he feels social events needs to go back on the agenda. It was stated that the meals go down well and no one has complained that there have not been any Wednesday rides. Kevin is looking to host a BBQ on 9th September, however he will need money up front</p>	<p>Shelly to research.</p> <p>BBQ mentioned in newsletter.</p>
17	Date of next meeting	18 th July 2017	

Meeting closed at 22.00hrs.

Signed.....

Date:

Bill Croxon, Chairman.