

Shropshire and Powys Advanced Riders
Minutes of Committee meeting 21st March 2017

	Item	Minutes	Actions
1	Attendance	Bill Croxon, Kevin Fletcher, Robin Padgett, Glyn Jones, Bob Hayes, Ken Swinton, David Rogers, Helen Parker, Tina Kelly, Mike Kinna, Simon Laithwaite, Sally McMillan, Stuart McMillan	
2	Apologises	Michelle Jennings	
3	Minutes of previous meeting / matters arising	<ul style="list-style-type: none"> a) Copy of Bill's e-mail to Amy had been circulated to committee. Bill had received a telephone call from Amy but he still has not received answers to his points in writing. Bill asked for the committee's permission to take the matter higher within RoSPA and also go direct to BlueFin. North Wales Group believe they are covered for Assessed Drives on non members following information they have been given by Amy. The Bike4Life event is covered by the Air Ambulance insurance as we are classed as staff working on their behalf. b) Bill had asked Amy if we could use the rear of the new style RoSPA leaflet to promote the group rather than have a separate one. Amy had said this was not allowed and therefore this will incur an increased cost as we have to arrange printing of the generic RoSPA leaflet, it is NOT provided in print form. c) Kevin had nine people come to Wistanstow to help. Some had responded to his e-mail and some had turned up on the day. d) Ken has added Howard to the committee e-mail list as requested. e) The Advanced Tutors are still looking at setting up a mass tutoring session to be run from the Shrewsbury Honda Centre. This has been agreed to by Steve from the shop. f) Montford Bridge meet and greet. No update so far as we are still awaiting confirmation of 	Stuart to arrange a date

		<p>the insurance situation from RoSPA Head Office.</p> <ul style="list-style-type: none"> g) Ken had amended e-mail details for Bill, Sally and Stuart. h) Sally had placed a request for assistance at Meole Brace and Cosford in the Newsletter. i) Powys Ride on Days. Stuart said he had spoken to Geoff Wilkes and there were no takers for the next event on 26th March. Therefore the day had been cancelled. j) Cameras have not yet been advertised. k) North Wales quiz had not been placed in the Newsletter as it had already taken place. l) Meet and greet was placed in the Newsletter. m) Bill had spoken to David re the PEMC training day and financials. n) David asked Kevin, and everyone else, to ensure that any outstanding invoices or claims are submitted as soon as possible. o) Direct Debit payment was mentioned in the Newsletter and it is moving slowly. Tina suspects that people are waiting until closer to their renewal date. p) Bob has spoken to Ken and Kevin re leading a ride. q) David has spoken to the bank regarding two committee members having access to the group bank account and this can be sorted by a phone call. r) Tutor meeting arranged for 28th March 2017 at the Four Crosses. 	<p>Bill to sort cameras</p> <p>David / Bill to deal</p>
4	Chairman	<p>Bill said that he is trying to progress matters with RoSPA Head Office regarding recent documentation but is awaiting responses.</p> <p>Bill has received an e-mail from RoSPA regarding a Garden Party at Buckingham Palace to celebrate RoSPA's 100th year. He had hoped to bring it to the committee to discuss but it had to be replied to by 5pm today. The invitation is for two guests and their partners. It was agreed that Bill and Sue, and Stuart and Sally would attend to represent the group but at their own expense,</p> <p>Bill had attended a Bike4Life meeting at Cosford prior to the committee meeting. He had mentioned that there was no mention of SaPAR in an article that had been published. He received an apology from the Bike4Life committee stating that the copy deadline was prior to us raising the issue about us not being acknowledged. They will put something on Facebook acknowledging our assistance. They have also said they will put our logo on their web site.</p> <p>Highways England have released to the press about the road closures and TMS are having a</p>	<p>Glyn monitor Facebook</p> <p>Ken check Bike4Life web page</p>

		<p>meeting on Friday (next) to discuss. Admin orders have been done and given to members (but not us!). At present they have 1800 pre-registered bikes, last year they had 3200 pre-registered in total.</p> <p>Angie and Jo (Bike4Life) had a meeting at Meole Brace last week, mainly to look at the Builders portable buildings in the corner of the car park.</p> <p>They are still not sure what time the car park closes on the Saturday evening but have said that the cones and tape will be there on the Saturday evening and we will be able to set up the parking area then.</p> <p>A site meeting between, Angie, Jo, Bill and Stuart has been arranged for Sunday 9th April at 11am. The risk assessment / insurance cover will follow after that meeting.</p> <p>Bike4Life are going to send an e-mail to all pre-registered riders with guidelines regarding leaving the parking area.</p> <p>Stuart has been informed that the issue with the Blood Bike riders coming along and insisting they are at the front of the ride behind the VIPs was not due to SSBB personnel but West Midland Blood Bikes who felt they had the right to push in front of others to follow their president who is one of the Ambulance bikers. Paul Collier is organising matters this year in consultation with West Midlands Blood Bikers to ensure it does not happen again.</p> <p>More toilets have been arranged for this year following complaints last year.</p> <p>We can set up at Cosford on the Saturday between 8am and 4pm. Details of any vehicles we are leaving on site over night will need to be notified to Cosford security in advance.</p> <p>A briefing will be held at Cosford at 9am on the Sunday for people staffing stands. We will get written confirmation.</p> <p>The Bike4Life committee will hold another meeting before the event on a date to be fixed.</p>	<p>Stuart and Sally have been to look at the situation</p> <p>Bill to ensure we get a copy.</p> <p>Newsletter entry again requesting help from members.</p>
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5	RoSPA constitution and Tutor guidelines	Tutor guidelines to be discussed at the Tutor meeting on 28 th March.	

6	RoSPA insurance	Already dealt with above.	
7	Bike4Life	<p>E-mail sent out by Stuart to all members requesting help with this event. At time of typing minutes (30/03/17) 18 Yes, 14 No. Suggested personal telephone calls to those who have not replied shared equally between members of the committee.</p> <p>Tina to check through those who have not replied and remove any who are not current members and also indicate those she would like to call who she also needs to speak to about membership renewal.</p> <p>Telephone call to also request assistance at Cosford on the Saturday afternoon and at Meole Brace on the Saturday evening. Phone calls to commence weekend of 2nd April (also ask on ride out).</p>	Stuart to collate responses and send info to Tina. Details then to be split among Committee members for action.
8	Montford meet and greet	<p>This is now a joint venture with IAM, Bloo0d Bikes and West Mercia Safer Roads Partnership. Our advertising needs to be commenced ASAP as IAM are already advertising it.</p> <p>Bill proposed that on the assessed rides Tutors do not stop part way round to offer advice, complete the route back to the start point and then de-brief. Stuart said this is how we normally do these and seconded the proposal. Vote taken, majority in favour. David voted against as he said with the current state of the RoSPA insurance should we be taking the risk?</p> <p>Kevin to take on board the advertising for this event. Two stages, leaflets, posters, article for press possibly advert in press. Radio two weeks before. This is now a Shropshire road safety event and the Police will hopefully attend but we cannot use this fact in any advertising.</p> <p>Stuart said he would look at the poster in conjunction with Simon and also offered to chase up Paul Collier. Bill said he would try Paul Collier again himself before Stuart also tried.</p>	
9	Membership Database	<p>Ken gave a comprehensive presentation of the membership database he has developed as a possible replacement for the spreadsheet that is used a present. It was agreed that the people who need to agree this are Tina, David and Stuart who use the information currently.</p> <p>The data in the presentation reinforced the need to again contact the members to ascertain the date of their last RoSPA test and the grade they obtained.</p>	

		Bill thanked Ken for his hard work.	
10	Powys Ride on Days	Already discussed above.	
11	Secretary	Items already discussed in other headings.	
12	Publicity	Kevin collected names of eight interested persons at Wistanstow Show of which he said five are interested in an assessed ride. Vote of thanks given to those who attended Wistanstow and Kevin felt it was worth our attending. <i>Consideration to be given to arranging these on mass at the Honda Centre? (Stuart)</i>	Kevin to contact Stuart with details of those interested.
13	Training Officer	Stuart had circulated his figures prior to the meeting. A mass tutoring session from the Honda Centre to be discussed at the Tutor meeting. Stuart asked for authority to purchase materials to make up more Tutor packs. Bill seconded this request and it was agreed by those present.	
14	Treasurer	David said the end of our financial year is 30 th April so he wants any expenses in ASAP and certainly before that date.	
15	Membership Secretary	Three new members plus pillions. 36 direct debits signed up, 83 members in total. 26 have left in the last year and 17 joined. Stuart said this could in part be due to weeding out those who had no intention of taking tutoring. Tina asked if Stuart Wall does not need to pay membership now he is 70? Answer he is now classed as a Honorary member but Pat will still have to pay as she is too young! The question was asked, what if someone wants to become a member and they are already over	

		70. A discussion followed and it was agreed that the Honorary membership was for those who had reached 70 years of age and had contributed to the group over a number of years. It is not based merely on age it is a concession bestowed by the committee at its discretion.	
16	Monthly Ride Outs	<p>Bob had by now left the meeting.</p> <p>A discussion took place regarding the ride out for Sunday 2nd April 2017. Jan, the ride leader, wishes to commence the ride from the Ponderosa at the top of the Horseshoe Pass at 10.30am. People may meet at Montford Bridge to leave at 9.30am for the Ponderosa. Bob has said he will lead from Montford Bridge and Ken take 'Tailend Charlie' as he still has the orange vest. Jan is then intending to conclude the ride out at Rhug on the A5.</p> <p><i>Suggest someone telephones Jan prior to leaving Montford Bridge so he know how many are riding from there and does not leave the Ponderosa without them!</i></p> <p>(Stuart has sent an e-mail to Jan asking him for a mobile number as there is not one noted on the membership list.)</p> <p>Bill stated his reservations about not starting and ending the ride at the same location, i.e. the picnic area. It can make it a very long ride for people some of whom may not be used to higher mileage days.</p>	Newsletter item
17	Social media	Glyn had left the meeting. Ken updated as far as he was aware all was okay.	
18	Clothing	Mike said that he is still waiting for the new logo / badges etc and will carry on ordering as required rather than holding stock.	
17	AOB	None	
18	Date of next meeting	18 th April 2017	

Signed.....

Date:

Bill Croxon, Chairman.