

**Shropshire and Powys Advanced Riders**  
**Minutes of Committee meeting 19<sup>th</sup> September 2017**

	Item	Minutes	Actions
1	Attendees	Bill Croxon, Robin Padgett, Simon Laithwaite, David Rogers, Shelly Jennings, Kevin Fletcher, Ken Swinton, Glyn Jones, Helen Parker, Stuart McMillan, Sally McMillan, Stuart Wall (guest)	
2	Apologies	Mike Kinna, Tina Kelly, Bob Hayes	
3	Matters arising from previous minutes	<ul style="list-style-type: none"> <li>a) Bill had previously asked for comments regarding the RoSPA constitution and said he had received a small amount of feedback.</li> <li>b) Kevin reported that he had received a list from Tina of new members.</li> <li>c) Stuart has spoken with David Jones re holding assessed rides at his shop in Newtown on 14<sup>th</sup> October and this has been agreed. Stuart has had 9 responses from Tutors.</li> <li>d) Powys Ride on Days, there will be none held this year.</li> <li>e) Stuart had circulated to Tutors and Associates the list of bed time reading (initial Roadcraft reading) and had received feedback from two members saying they found it helpful.</li> <li>f) Simon will undertake as a winter project the core competency folder.</li> <li>g) Stuart had checked the current and previous versions of Roadcraft following a comment from Mike Kinna that his Associates book did not appear to be the same as his. The later version has the diagram Mike was referring to (re tyres and grip) and the previous edition does not.</li> <li>h) Stuart will continue to develop the Tutor/Advanced Tutor handbook as a winter project.</li> <li>i) BBQ – this was held at a lovely venue, with good food and good company. Thanks</li> </ul>	<p><b>Stuart to e-mail Tutors to check they have the current version.</b></p>

		<p>recorded to Kevin and Sharon for hosting.</p> <p>j) The curry night planned for the 25<sup>th</sup> October social currently has 12 names and the venue has been changed to Café Saffron, Hills Lane, Shrewsbury.</p> <p>k) An entry was placed in the last newsletter re manner of riding whilst wearing group Hi Viz etc following previous comments.</p>	
4	Chairman	<p>Bill updated the committee regarding the meeting he attended at RoSPA Head Office on 22<sup>nd</sup> August 2017. Bill felt that it was interesting although he was surprised by how quiet some chairs were.</p> <p>Amy is to re-issue the document with comments from the meeting.</p> <p>The new RoSPA CEO attended the meeting and said the he feels RoSPA Advanced Drivers and Riders needs to move on and he appreciates that we are all volunteers.</p> <p>Some took exception that we feel we are SaPAR who are affiliated to RoSPA, with some others feeling they are RoSPA groups.</p> <p>Bill asked if RoSPA would refund the money we had spent on the BMF insurance, this did not go down well with the answer being no. Bill was not sure that the new RoSPA insurance provided sufficient cover and it is certainly not as good as the BMF insurance.</p> <p>A question was asked at the meeting regarding group assets going to RoSPA in the event of a group folding as the groups had all funded themselves. It was admitted that this had not been worded well and as long as any remaining funds go to road safety initiatives that would suffice.</p> <p>It is accepted that the code of conduct list will not cover all eventualities.</p> <p>Some car groups have indicated that they are not willing to take ADIs, they need to take them the same as bike groups take those who want to ride for the BloodBikes. ADIs to be taken out of the statement and reworded as professionals.</p>	

		<p>It was agreed by the CEO and Kevin Clinton that the meeting had been useful as they have received similar comments from the other meetings.</p> <p>Bill is awaiting the promised paperwork from Amy.</p> <p>Bill asked, what is SaPAR if we are not affiliated to RoSPA? Are we still adamant we want to keep our name and do people know what SaPAR stands for? The consensus of opinion was that we should keep our own name.</p> <p>How do we brand our clothing? Do we use the logos of SaPAR, BMF and RoSPA or just our own?</p> <p>Ken said when he thinks of advanced riding and driving he thinks of IAM, RoSPA brings to mind accidents at work and health and safety.</p> <p>Bill said that Amy seems to be happy with our name being Shropshire and Powys Advanced Riders and that we can use their leaflet as our full name is on it.</p> <p>Robin said that our name and reputation has been built up over time, we need to keep our own identity.</p> <p>RoSPA will not pay for any new material following the re-branding.</p> <p>A discussion took place re the above and we await the document from Amy.</p> <p>Bill e-mail Amy on 23<sup>rd</sup> August stating that we still wish to remain affiliated to RoSPA but has received no reply to date.</p> <p>A comment was made that SAMM comes above us on Internet search engines. Kevin said that we need to pay to ensure we come higher in the lists. Ken and Shelly both offered to do some research into this.</p>	<p><b>Ken and Shelly to research</b></p>
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5	Secretary	<p>Sally said that Amy had asked for feedback on the 100 year old drivers program. Shelly said it was very funny and a bit of a joke, someone else said it was pointless. Bill said he would reply to Amy.</p>	<b>Bill to reply to Amy and Sally to place in newsletter (done).</b>												
6	Publicity	<p>Thanks were given again to Kevin and Sharon for hosting the BBQ.</p> <p>Forden car and bike show, 24<sup>th</sup> Sept. It was agreed that we would set up on the Saturday at 2pm using the small gazebo. Helpers to arrive Sunday morning at 9.30am, those on bikes to park them at the side of the gazebo. Kevin had sent a general e-mail to members asking for help and had received no replies.</p>													
7	Training Officer	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 40px;">a. Associates in training</td> <td style="text-align: center;">-</td> <td style="text-align: right;">17</td> </tr> <tr> <td style="padding-left: 40px;">b. Associates awaiting allocation</td> <td style="text-align: center;">-</td> <td style="text-align: right;">3</td> </tr> <tr> <td style="padding-left: 40px;">c. Holding list</td> <td style="text-align: center;">-</td> <td style="text-align: right;">4</td> </tr> <tr> <td style="padding-left: 40px;">d. Active Tutors</td> <td style="text-align: center;">-</td> <td style="text-align: right;">12</td> </tr> </table> <p>The assessment day is going ahead on 14<sup>th</sup> October at David Jones in Newtown. 7 Tutors have said they can assist.</p> <p>We have three potential Tutors, Rob Hall is shadowing, Robin and Jon Hepburn are to be</p>	a. Associates in training	-	17	b. Associates awaiting allocation	-	3	c. Holding list	-	4	d. Active Tutors	-	12	
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		<p>allocated a Tutor to shadow when they are available.</p> <p>Geoff Wilkes from Powys may come to the bike show and may share our stand.</p> <p>We currently have 12 names for the biker down first aid course, Stuart to liaise with Geoff and arrange a date.</p> <p>A discussion then took place re obtaining names for the assessment day and taking payment from anyone who wanted to join the group at Forden as it was felt we lost people at the meet and greet earlier in the year. We need to look into a card machine for next year's meet and greet.</p>	<p><b>Stuart to deal.</b></p> <p><b>Card machine for discussion at next meeting.</b></p>
8	Treasurer	<p>We have had hardly any transactions this month and the bank account is looking healthy as we have had a number of new members. David said that we had £6000 at the start of the year and may have £5000 by the end.</p> <p>The annual accounts had been sent off to the external auditors and their return is awaited.</p>	
9.	Membership Secretary	<p>As Tina was not present her figures were presented by David.</p> <p>51 - Full members  26 – Associates  5 – Honorary  9 – Pillions  1 – On hold</p> <p>Leavers so far this year = 6  Joiners so far this year = 17.</p>	

		Methods of payment, Direct Debit – 65, Cash -1, BACS- 7, Honorary (free) – 5, Undecided – 14.	
10	Social events	<p>Shelly stated that the BBQ was a great success for the 14 who attended.</p> <p>The Christmas party has been booked and Ken has created a Doodle poll for people to indicate their choice of food. At the time of the meeting 7 people had paid up.</p> <p>A curry night is booked for 25<sup>th</sup> October in Shrewsbury.</p>	<b>Sally to place curry night and Christmas party in newsletter (done).</b>
10	Monthly ride outs	<p>Bob has resigned as Ride out co-ordinator due to personal reasons. The committee thanked Bob for the job he has done.</p> <p>The ride lead co-ordinators role is to obtain the names of people willing to lead a ride. It is the individual ride leader who takes the decision to cancel or curtail a ride, due to inclement weather etc.</p> <p>The October ride needs to be a shorter ride due to the AGM at 4pm at the Four Crosses, Bicton, Shrewsbury. Kevin stated he would do it</p> <p>Ride leader for November is Phil Noble.</p> <p>As there is no ride leader for December and as it the day after the Christmas party the committee decided not to hold it on that date. Consideration could be given to moving it to the following week. Decision nearer the time.</p>	<p><b>Sally place request for Ride Lead Co-ordinator in newsletter (done).</b></p> <p><b>Newsletter, Facebook, Web page re no ride 03/12/17.</b></p>
11	Social media	<p>Ken stated it was still working! The views per page are recorded as Home – 289, then in descending order, Ride out, Social Events, Associates, Committee, Tutors, Membership.</p> <p>Thanks were expressed to Ken for his hard work.</p> <p>Stuart Wall asked if a time could be added for the start of the committee meetings.</p> <p>Glyn said that he has had one post for the Facebook page. Glyn also referred to the 'Friends of SaPAR' Facebook page run by Charles Bridgeman. Glyn has asked him to close this as it causes confusion.</p>	

		It was commented that we come up as a charity. Glyn said there are a limited number of choices on a drop down list to select the type of organisation etc. Charity was the nearest one that matches us as a non-profit making organisation. Glyn asked for things to post, ride outs and videos are especially popular. Glyn also said that the forum has an item on it.	
13	Clothing	On hold awaiting update from RoSPA.	
14	AOB	<p>Robin offered his apologies for the AGM, but he is willing to stand as Vice Chairman as Simon is standing down.</p> <p>Stuart asked Bill to contact Amy regarding Richard Bailey now being a Tutor for SaPAR. Stuart said he had done so some time ago but has not received a reply. Bill asked Stuart to forward the e-mail to him and he would deal.</p> <p>Stuart Wall asked why we have the BMF insurance. The reasons for this were explained and Stuart accepted the explanation.</p>	<b>Stuart and Bill to deal.</b>

Meeting closed at 21.15hrs.

Signed.....

Date: .....

Bill Croxon, Chairman.