Shropshire and Powys Advanced Riders

Minutes of Committee meeting 20th March 2019

	Item	Minutes	Actions
1	Attendance	Robin Padgett, Ken Swinton, David Rogers, Mike Kinna, Kevin Fletcher, Glyn Jones, Sally McMillan, Stuart McMillan, Bill Croxon, Helen Parker.	
2	Apologies	Tina Kelly, Stuart Edwards, Charles Bridgeman, Bryan Murphy.	
3	Minutes of previous meeting and matters arising.	Stuart has sent an e-mail to the BMF and received a reply telephone call. Bill will report on flag later. BMF badge done. Kevin had dealt with Wistanstow. Stuart has updated the Meet and Greet posters. No newsletter done due to minutes being delayed. Update from Charles later. Robin is dealing with the trail riding in Worcestershire. Tutor training day to be reported on later. IAMRoadsmart leaflet dealt with by Bill. Charles attended the Biker Down event on the Saturday. Bill has dealt with the application for Bike4Life. Bill has obtained the banners and leaflets. Bryan has arranged for the old banners to be altered. Mike said he is having difficulty finding a suitable quality orange hi viz vest for Tail End Charlie. He has found a red one and will continue looking. Two new Tutors still to be signed off. Stuart has spoken to Simon Laithwaite re Simon's concerns re the four month time limit on tutoring. Stuart explained the reasons and how he sees it being implemented. Simon happy with the situation following this discussion. Bill questioned the 15 active Associates as there is very little activity on the Tutor calendar. Stuart said that some of them have been in Tutoring for a long time. Kevin will update re the Meet and Greet later.	Stuart to continue Mike to continue Stuart to chase up.

		Charles is unable to attend Wistanstow as he is on holiday. Flyers and posters have been done for the Meet and Greet. Kevin is looking into a joint advert with the IAM for the Meet and Greet. Posters to be updated and placed out earlier than last year. Broseley bike event is the 1 st August. Kevin and Robin are dealing with this. We could have the Sunday ride out to that venue. Bill has sent the RoSPA logo to Tina. Ken has not received any further offers of ride leaders for the Sunday rides. It was suggested that Ken look at the list of those who have attended rides and that a direct approach to them be made. Update on Weston Park to come later.	Kevin to deal with posters Sally to put entry in the newsletter. Ken to produce the list for next meeting.
4	Chairman	 Bill had received an e-mail from Helen stating that for personal reasons she wished to resign as Treasurer but would like to remain on the committee if that was agreeable. Consequently, David was asked if he was prepared to take on the role of Treasurer again which he said he was. Therefore, Helen's resignation was accepted but it was agreed that she would remain on the committee and as a signatory on the bank account. A vote was then taken and David was elected as group Treasurer. Bill has obtained the leaflets, pull up banners and A1 posters (x4) as per previous meeting. He obtained quotes from two companies and went with Office Outlet as they were significantly cheaper. When the banners were printed the art work supplied by RoSPA has a shadow on it that is not evident on the leaflets or A1 posters. 	Bill to speak to Amy re art work and the shadow
		 Bill has put together 100 of the joint folders, some of which he took to the Biker Down event. Thankfully as the IAM did not provide any. Charles stood in for Bill at the event on the day Bill could not make and Bill asked for his thanks to Charles to be recorded. The feedback from the event indicated that those attending felt the first aid element was very condensed and there were no motorcycle helmets available on the day to practice helmet removal. 100 people took part in the weekend and it was good to see the IAM and RoSPA working together. Bill has submitted the application to Bike4Life for a stand at RAF Cosford. Bill and Paul from the IAM to do a joint talk based on Biker Down at 10.30 and 14.30. Sally and Stuart are not available for Biker Down so someone else will need to take the trailer. 	

		Bill has not yet sent the communication to North Wales Advanced Drivers and Riders re our decision to withdraw from their motorcycle Tutor training program.	Letter / email to be sent	
5	Secretary	Nothing to report.		
6	New RoSPA branding	The new A1 posters are not as strong as the old ones. Sally suggested that they could be attached to a piece of hardboard.	Bill said he would deal	
		Stickers are to be obtained to place over the old logo so we can continue to use the old boards. Bill stated that he felt the shortened SaPAR banners look good. Bill asked for any old leaflets to be used before we use the new ones.		
7	Bike4Life / Meet and Greet	It was agreed that no advert was required for Bike4Life.	Sally to put entry in	
		We need to get the trailer to Cosford and bodies to man the stand. For Bike4Life we will need to set up on the Saturday, Robin offered to sort the logistics. We will need 6 people. At the time of the meeting we had:	Newsletter.	
		Robin, Cheryl, Kevin, Ken and Glyn for the Saturday.		
		Robin, Ken, Kevin, Glyn, and Mike for the Sunday.		
		Glyn offered to take the trailer as Sally and Stuart are away that weekend.	Stuart to get trailer to Glyn	
		The date of the Meet and Greet is 19 th May.		
			Helen agreed to take the trailer to Montford Bridge.	Stuart to get the trailer to Helen
		Robin to deal with logistics.		
		News letter item asking members to cont	News letter item asking members to contact Robin direct.	Ken
		Posters for the Meet and Greet were looked at. Ken to amend for the next committee meeting.	Ken	
		Publicity.		
		A staged photo together with SAMM (IAM) for submitting to local papers with an article ASAP after the event. Prices were discussed and any offers to be taken advantage of.	Kevin to contact Paul Collier re joint advert	
		Both the IAM and RoSPA logos need changing on the posters, leaflets etc.		

		Ken and Kevin to look at posters and to speak to Paul Collier re 'Gary' who may have the original poster art work.	
8	Training Officer	Associates in training – 14 Associates waiting – 0 Holding list – 11 Active Tutors – 11 Email to be sent out to each member on the holding list to ascertain if they are ready to commence tutoring and if not when they think they will be.	Stuart to deal
		 Tutors on a break: Simon, Marion, Martin, Dave Lawson. Tutor training ride out day confirmed as Sunday 31st March. A significant number of the Tutors have indicated they will be attending. It was agreed that the group would give each Tutor who attends £15.00 towards their costs for the day. Stuart to confirm to David who attended following the event. 	Stuart to confirm to David – Done.
9	Publicity	Wistanstow classic bike show was wet and windy. Not the same number of people there as previously but a number of leaflets handed out to interested parties. Assessment ride bookings for the Meet and Greet day were not being offered this year. The question was asked is it worth SaPAR attending? It was agreed yes at it supports the school and is a good local venue to get our name out there. We are going to give a £50.00 donation to the school, Kevin to find out who we pay and David said he would prefer to do it by bank transfer rather than a cheque.	Kevin to identify who to pay and David to deal accordingly.
10	Treasurer	David stated the 30 th April is the end of the group's financial year and he would like all expenses claims to be submitted before that date. There was no financial report available for March.	
11	Membership secretary	Tina was not at the meeting. Full members – 55 Associates – 25	

		Honorary – 5	
		Pillion – 11	
		Total – 96	
		There have been 14 leavers and 18 joiners.	
12	Clothing	Mike stated that he had sent an e-mail out to members regarding purchasing clothing but had received no replies. It is a case of wearing the items and showing members what we have available.	
12	Monthly ride outs	The only ride leaders so far for this year are, Ken (April) and Stuart (July). If no further volunteers come forward these will be the only rides this year.	Sally to put in newsletter and Ken to look at ride
		Ken believes it would be a good idea to cancel March ride outs in future due to the nature of the weather, he had to cancel his ride this year, therefore leaving January, February and March without rides.	out attendance list to target people.
		Stuart Edwards said he would consider leading a ride.	
		August ride out to go to Broseley bike show where we are having a presence. Leader required.	Sally for newsletter.
13	Social media	Ken's apprentice is coming on well! The web site is coming on okay and looks clean cut. Ken has developed a new FAQ page which is up and running. Thanks expressed to Ken and David for their efforts.	
		Glyn said that Facebook has gone busy, he had received a photo from 'Skelly' of our stand. Stuart and Sally know who this is.	
14	Social events	Charles is on holiday so Bill gave an update.	
		The visit to Weston Park is arranged for 12 th May, cost £10.00 for members and £20.00 for non- members. There will be a lead ride from Montford Bridge picnic area, Charles to lead. Due to the lack of a ride leader it was agreed that the May ride would be moved to that date.	Sally to put in newsletter Ken and Glyn to place on social media.
		People to book in advance as there are limited spaces.	
		Bill is meeting Charles on 30 th March and will discuss it with him.	

14	AOB	Robin stated that he had placed some leaflets at the J&S Motorcycle Store and the 5% discount that they offer to members, is on clothing only. Stuart stated that the trailer was a mess after Wistanstow due to the sand bags being wet and leaking. We need to obtain some new sand to fill the leg weights that were purchased last year. This was agreed. Ken kindly offered the group the use of a 3mx3m gazebo that he has but does not use. This could replace the red one that is getting past it!	Stuart to deal.	
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Meeting closed at 21.25hrs.

Next meeting 17th April 2019, Riversway Conference Centre, Elim Church, Lancaster Road, Harlescott, Shrewsbury. SY1 3LE.

Signed.....

Date:

Bill Croxon, Chairman.