

Shropshire and Powys Advanced Riders
Minutes of Committee meeting 27th November 2019

	Item	Minutes	Actions
1	Attendance	Robert Hall, Helen Parker, David Rogers, Kevin Fletcher, Ken Swinton, Robin Padgett, Simon Plevin	
2	Apologies	Tina Kelly, Charles Bridgeman	
3	Minutes of previous meeting and matters arising.	<p><u>From Minutes of 21st August Meeting</u></p> <p>Theory test for prospective tutors, Stuart has sent an email and is awaiting replies</p> <p><u>From Minutes of 18th September Meeting</u></p> <p>The SAPAR trailer needs to be retained by a committee member so that it is easily available when required. Charles said that he would look into if he had somewhere he could store it.</p> <p>Gareth Evans the new Road Safety officer for Powys contacted Stuart as he wishes to re-instate the ride-on days but initially wants to setup some days for a new Blood Bike group. Gareth said that in principle the group could arrange some one day Ride On sessions at the same rate as previously £100 for the day plus £100 for each Tutor who attended. Stuart said he could not give a number of people who could be accommodated on any session until dates were known and the number of Tutors available confirmed. Following a conversation with Bill, Howard and Kevin, Stuart left a voicemail for Gareth confirming the previous conversation and adding that if the Blood Bikers wanted to take the training any further they would be welcome to join SaPAR but would not be rushed up the waiting list. Stuart has not received a response and will contact Gareth to progress.</p>	<p>Bob to deal</p> <p>Charles to update the committee</p> <p>Rob to speak to Stuart</p>

		<p><u>From Minutes of 16th October 2019</u></p> <p>Bob would like to increase the members for example through Bike Safe when we could meet at the end of a group ride to recruit new members. Bob said that he will look into Bike Safe nationally.</p> <p>Robin will ask Bike Safe when he visits the show at the NEC.</p> <p>Robin will hand the clothing over to Ken, he has several Hi Viz and the microfleece but David has not yet had an invoice from Decostitch</p> <p>Robin is looking at the holding list with a view to cutting it down. He suggested that when they come up for renewal they should be asked if they intend training, if not they would not be renewed. Currently the holding list pay £20 and it was discussed that they could stay on the list but at the price of £50 renewal fee. This was debated and it was decided that at renewal they should be increased to £50 if they are not training. Tina would need to be informed by Robin</p> <p>The bank mandate was discussed, it is currently David Rogers, Helen Parker and Bill Croxon</p> <p>As Bill Croxon is no longer a Committee member, he should be removed from the Bank Mandate. In addition, the Operating address and the Correspondence address of the group should be changed from Rhiewport Hall in Berriew, Powys to The Old Malthouse, Broseley. David Rogers, the Treasurer was asked to deal with these changes in the bank mandate.</p> <p>Kevin – After the AGM Stuart is still the training officer, we need to change the constitution. This was agreed at the AGM</p>	<p>Bob to look at</p> <p>Bob to speak to National lead</p> <p>David to chase Decostitch if necessary</p> <p>Agreed to charge £50 on renewals, as they come up Robin will write to them COMPLETED</p> <p>David to send bank mandate without Charles form completed</p> <p>Bob to sign and send to RoSPA</p>
4	Chairman's Report	<p>Bob has had the co-ordinators newsletter and mentioned the 'what3words' app that helps emergency services locate user. He felt this was a good idea and should be communicated to members that this is available.</p> <p>Bob said that some groups have sent tutors on diploma courses and maybe we could look at this. Apparently the full course is £1200, this was discussed and as this is more of a commercial qualification it was agreed not to do this.</p>	<p>Ken to add to Website (Done)</p>

5	Secretary	Nothing to relate	
6	Clothing	On the last ride out most wore the HiViz jackets. Dave Thorpe has said that he has not had a HiViz jacket, he passed in Sep 2011. It was agreed to get him one	Dave Thorpe to be issued a HiViz (Ordered)
7	Training Officer	Holding list 14 Waiting 11 2 Test passes in the last month Some have been on the list since May, Robin wants to promote refreshers but felt this could not be done while we still have such a long waiting list. However some tutors may be happy to fit in the odd refresher. Kevin said that it is important that we train new tutors, we have some that are keen but there is not much progress with this. He is waiting for Bill and Howard to take recommendations forward for tutors. Alex Collier and John Hepburn are interested and we need to progress them. Ken suggested using the winter period for theory lessons for associates. This was discussed and generally agreed that it is a good idea, perhaps with a small ride out followed by a theory lesson. We need to approach tutors to see if they are willing.	Robin will speak to Stuart about getting these trained Jon Hepburn is now a Tutor Robin to speak to Stuart
8	Publicity	In the past we have advertised gift vouchers at Christmas, it was decided not to do that this year.	
9	Treasurer	David produced the monthly report. For the bank mandate we have two forms to send. We are awaiting the Decostitch invoice. David said that when we go to events we need a way of new members to pay on the day. Square was discussed.	David to look into this
10	Membership secretary	Full Members 51 Associates 35 Honorary Members 3	

		<p>Pillions 10</p> <p>Total 99</p> <p>Robin said that two have cancelled DD's, Tina is chasing these.</p> <p>Robin suggested that the wording of her contract should state "if the DD is not in place by the time renewal comes up membership will lapse" This was agreed by the committee</p> <p>Robin queried that some members may want a refund if they are on the list for so long and wish to leave. It was agreed to look at this on a case by case basis.</p>	<p>Robin to speak to Tina</p> <p>Ken to put on web and application form that it is non refundable (Done)</p>
11	Monthly ride outs	<p>It was a good ride at the beginning of November. Bob is ride leader for December.</p> <p>There are two ride leaders allocated for next year.</p> <p>Ken has put a section on protective clothing on the ride out rules</p>	<p>Ken to speak to Tim about being TEC (Done)</p> <p>Ken to send email for ride leaders</p>
12	Social media	<p><u>Facebook</u></p> <p>Monthly events and rideouts and gift vouchers have been put on Facebook</p> <p>More people are liking the page</p> <p><u>Web Site</u></p> <p>Ken and David have been going through the website to teach David. There have been problems with the site and it was thought this was server problems.</p>	
13	Social events	<p>Christmas dinner 13th December 14 are going</p>	
14	AOB	<p>After meeting item. We need a volunteer to produce the monthly newsletter. Last was from Sally (October 2019)</p>	<p>To be discussed</p>

Meeting closed at 21.20hrs.

Next meeting **15th January 2020, Riversway Conference Centre, Elim Church, Lancaster Road, Harlescott, Shrewsbury. SY1 3LE.**

Signed.....

Date:

Chairman