

Shropshire and Powys Advanced Riders
Minutes of Committee meeting 15th January 2020

	Item	Minutes	Actions
1	Attendance	Robert Hall, Helen Parker, David Rogers, Kevin Fletcher, Ken Swinton, Robin Padgett, Simon Plevin, Tina Kelly, Charles Bridgeman	
2	Apologies	None	
3	Minutes of previous meeting and matters arising.	<p><u>From Minutes of 21st August Meeting</u></p> <p>Theory test for prospective tutors, Stuart has sent an email and is awaiting replies</p> <p><u>From Minutes of 18th September Meeting</u></p> <p>The SAPAR trailer needs to be retained by a committee member so that it is easily available when required. Charles said that he would look into if he had somewhere he could store it.</p> <p><u>From Minutes of 27th November Meeting</u></p> <p>None</p>	<p>Bob to deal</p> <p>Charles to speak to Stuart</p>

4	Chairman's Report	<p>Bob said that the constitution has been finalised and RoSPA are happy with it. Robin will tidy this up and Ken will put on the website.</p> <p>Secretary to be changed from Tina Kelly to Helen Parker, all committee in agreement, Bob to let RoSPA know</p> <p>Bike Safe, Bob is struggling to speak to the person who can make a decision, Bob asked the committee if they wanted him to keep trying. It was agreed that as we have a big waiting list this would be put on hold for now and looked at again when the list is shorter.</p> <p>Newsletter, Bob feels we should have one. This was traditionally the Secretary's responsibility but Bob said that he is happy to do one on a bimonthly basis after the committee meeting. He will send to the committee a few days before releasing it. Any comments should be made back to Bob immediately before it is released, if he hears nothing he will assume the committee agree and release it.</p>	<p>Robin to tidy constitution Ken to add to Website (Done) (Done)</p> <p>Bob to inform RoSPA</p>
5	Secretary	Nothing to relate	
6	Clothing	<p>The new microfleece is now in the shop at £28.00</p> <p>Delivery charges to be looked at and Ken will firstly speak to Decostitch</p> <p>The HiViz with the delivery charge cost us £19, we put aside in the accounts £15 from the subs. It was agreed to put asided £20 from the initial subscription for this.</p> <p>It was noted that the HiViz zips are weak and break</p>	<p>Ken to speak to Decostitch Ken has updated the postage costs to £3.50 which should cover all items.</p>
7	Training Officer	<p>1 Associate has been allocated</p> <p>We are still waiting for Jon to be approved by RoSPA.</p> <p>An existing member called who has lapsed and wants refresher training</p> <p>The form for associates is being redesigned</p>	

		<p>We need to push on with training new tutors, Alex Collier is keen</p> <p>It was agreed that any advanced/senior tutors could do the theory test with the prospective tutors, Bob will speak to Stuart, Howard and Bill about tutor training</p> <p>Training Numbers:</p> <p>In Training 8</p> <p>Waiting 9</p> <p>Hold 16</p> <p>Active Tutors 7</p> <p>Inactive Tutors 4</p> <p>Test Passes 1 Gold</p>	<p>Bob to speak to Stuart, Bill and Howard</p>
8	Publicity	<p>The small gazebo needs replacing, Kevin will look at costings, Bob will speak to RoSPA to see if there is any support available with the purchase.</p> <p>Bike for Life event is 26th April</p> <p>We are not doing Wistanstow but will do the Big Breakfast, these to be discussed at the next meeting.</p>	<p>Kevin to look at costings</p> <p>Bob to speak to RoSPA</p>
9	Treasurer	<p>David produced the monthly report. Bank Mandates are now sorted</p> <p>It was agreed that the accounts would be produced bimonthly to coincide with the committee meetings.</p> <p>We are still awaiting some Decostitch invoices. David to remind Decostitch, these will be paid when we receive them.</p> <p>David has looked at methods of payments for new members at events. If we have WiFi or a 4G phone signal then we can use the existing system as we have it all set up and it can immediately be set up on Gocardless. Ken has a tablet and small keyboard he will bring to the events to do this.</p>	<p>David to speak to Decostitch</p>

10	Membership secretary	<p>Full Members 54</p> <p>Associates 32</p> <p>Honorary Members 3</p> <p>Pillions 9</p> <p>Total 94</p> <p>17 have left this year and 16 joined</p>	
11	Monthly ride outs	<p>April, May and June now have ride leaders, we still need to fill the later months. Ken has sent out an email to the members asking for ride leaders</p>	
12	Social media	<p><u>Facebook</u> 332 followers on Facebook, we did two posts at Christmas and they had 256 views. It was agreed that we need to utilise this more and we will put the rideouts on it and any events. More photographs will be put up from events such as the Christmas meal. We can also put promotional adverts on it.</p> <p><u>Web Site</u> Ken has had emails from the UK host saying that the server will be changed and this will cause some down time. Robin said he can get into the committee area on the site without the password, Ken will look into it Ken has been getting odd emails from Glyn and Mike Kinna, however these get blocked.</p>	<p>Ken to look into it Host has now changed to a new server and is much quicker to update the website.</p>
13	Social events	<p>Charles suggested for this coming year the following:</p> <p>A curry night on a Friday night, possibly at the Saffron in Shrewsbury</p> <p>Trial Bike day on a Saturday in the summer, mid month</p> <p>Karting, a group race, mid month</p>	

		A classic ride was suggested.	
14	AOB	None	

Meeting closed at 21.15hrs.

Next meeting **18th March 2020, Riversway Conference Centre, Elim Church, Lancaster Road, Harlescott, Shrewsbury. SY1 3LE.**

Signed.....

Date:

Chairman