

Shropshire and Powys Advanced Riders
Minutes of Committee meeting 19th January 2022 by Zoom

	Item	Minutes	Actions
1	Attendance	Ken Swinton, Helen Parker, Kevin Fletcher, David Rogers, Robert Hall, Robin Padgett, Charles Bridgeman, Stuart Wall	
2	Apologies	Simon Plevin, Tina Kelly	
3	Minutes of previous meeting and matters arising.	Nothing outstanding	
4	Chairman	Rob We are reaccredited and have renewed BMF membership. Rob spoke to Martin (Regional Co-ordinator) about doing things with other groups to make the most of resources.	
5	Secretary	Helen Nothing to report	
6	Clothing	Ken Nothing to Report	

7	Training Co-Ordinator	<p>Robin</p> <p>13 tutors, 6 out of 13 active</p> <p>Associates in training 6</p> <p>Holding 14</p> <p>Waiting 8</p> <p>1 test pass since last meeting</p>	
8	Training Officer	<p>Kevin</p> <p>They had a senior tutor meeting in December, where they discussed ideas. After the meeting Kevin adapted the roadcraft document to sync with the new edition of roadcraft.</p> <p>At the meeting they talked about assessment days this could be for members or open out to other people and also tutor assessments after the winter.</p> <p>The route to becoming tutor is dated so Kevin will work on amending this in conjunction with input from all the senior tutors.</p> <p>It was suggested to give each tutor a spare hi viz vest and encourage their associate to wear the vest, the tutors will discuss this. This is from both a safety and advertising aspect.</p> <p>This was discussed by the committee and agreed for Kevin to speak to the tutors.</p> <p>They discussed that the tutor calendar is mandatory so we know what they are doing for health and safety and insurance purposes. If there is an issue this needs to be clear from an insurance perspective.</p>	<p>Kevin to speak to tutors re Hi Vis for associates</p>
9	Publicity	<p>No committee member</p> <p>Committee discussed assessment days at Honda in Shrewsbury. It was discussed whether it is for members only or to include non members. This is subject to tutors being willing to do this. This will be discussed with the tutors at the next tutor meeting.</p> <p>Steve at Honda is keen to have us there, April is good for him as that is when the new models come out.</p>	<p>Kevin to discuss Honda assessment day with tutors</p>

10	Treasurer	David Report sent out yesterday. We still have money in the bank as nothing is going on.	
11	Membership secretary	Tina not present but she sent the following report: 51 Full Members 27 Associates 3 Honorary 7 Pillion Total 89 5 leavers 5 joiners	
12	Monthly ride outs	Charles As March is often dry and days are lighter, Charles suggested the first rideout is in March. Charles will lead the ride, we just need a tail end Charlie. Ken will put this on the website.	Ken to put rideout on website (Done)
13	Website	Ken Ken has been doing tidying up on the site. Facebook does not have a lot of activity. Ken has spoken to Simon about Facebook and agreed that we seek another member to help with this. Ken contacted Bryan Murphy who has agreed to give it a go on a trial basis.	Ken to speak to Simon about Facebook (Done)
14	Social events	Charles Nothing to report but suggested it would be nice to get members fired up in the New Year. Suggestion is a social evening on Zoom maybe with a subject like "How I got into Motorcycling" Perhaps on a Monday evening. Charles will pick a Monday in February and put it on the website.	Ken and Charles to sort (Done)

15	AOB	<p><u>Highway code changes</u></p> <p>Ken said we now have the new highway code. The new rules were discussed. There will be a new highway code published and all tutors will need a copy. David will sort this out.</p> <p><u>Roadcraft books</u> were discussed and it was thought Stuart MacMillan had given these out to the tutors. Kevin will check at the next tutor meeting</p> <p><u>Tutor Expenses</u></p> <p>Rob said that tutor expenses had been raised by a tutor and asked if we should we be increasing the amount given to the tutor by the associate. It would cost a great deal more for associates to have a lesson, however the whole point of our group is that we give the training for free so this money should only help towards the costs to the tutor.</p> <p>One idea is that the tutors make a mileage claim to SAPAR and then the members pay a higher subscription fee. This would cause more work but it would encourage the tutors to complete the diary.</p> <p>There was a lot of discussion on this. IAM charge £10 but membership is higher. Ken suggested that we put the full members fee up. It was suggested that the donation to the tutor is raised to £15. It was agreed to leave the system as it is and not complicate it with expenses.</p> <p>To ensure that associates pay the tutor it was suggested that it was stated in their initial welcome letter that it was a requirement that the associate pays the tutor the money towards his costs. It was agreed to bring this up at the tutors meeting and then discuss this again at committee.</p> <p><u>Reporting incidents</u></p> <p>There is now a requirement for any incidents on a training or rideout to be reported to Rospa. Any incidents must have a form completed and sent to Rob and he will send to Rospa.</p> <p><u>Bike for life 24 April</u></p> <p>Whether we go to this was discussed. We do pick up new members from this, IAM will be there. It was agreed to register our interest.</p>	<p>David to order new highway code books when they are out</p> <p>Kevin to check roadcraft has been given to tutors</p> <p>Kevin to speak to tutors about the level of donation from the associate</p> <p>Robin to contact Bike for Life</p>
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Meeting closed at 20.40 hours

Next meeting is on Wednesday 16th February 2022 **by Zoom**

Signed.....CHAIRMAN.

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